



**THE CORPORATION OF THE TOWNSHIP OF NORWICH
2010 Community Grant Application Form**

To grant assistance in any one year, or over several years, is not to be interpreted as a commitment to future funding.

In the event that more space is required in replying to a question, please use additional paper and attach to the application.

A. Organization Name and Mailing address: (include full municipal address)

Liaison Name: _____ Position: _____

Telephone: (519) _____

B. Amount of Grant Request \$ _____

C. Purpose of Grant:

D. If requesting an operating grant, calculate the Township contribution as a percentage of your total operating budget:

	Amount	%
Operating budget – not including grant request	\$	
Township's contribution (grant request)	\$	
Total Operating Budget	\$	100%

Note: The total operating budget must include any relevant charges for Township of Norwich property rentals and cost recovery of service.

FOR OFFICE USE ONLY	
_____	New Application
_____	Renewed Application



THE CORPORATION OF THE TOWNSHIP OF NORWICH
2010 Community Grant Application Form

1. Provide a brief history of your organization (Constitution, Charter, By-laws) and indicate if it is incorporated as a non-profit charitable organization.

2. What are the general objectives and/or services of your organization?

3. Is there a local organization that provides similar services to those stated above?
If yes, how are your services different from this other organization?

4. Do volunteers participate in your program?
Yes No If yes, please tell us the number and type of involvement.

5. Is your organization local in nature, or is it a branch or segment of a provincial or national organization?



THE CORPORATION OF THE TOWNSHIP OF NORWICH
2010 Community Grant Application Form

6. What are the ramifications of the Township denying a grant to your organization?

7. What are your estimated grant requests from the Township of Norwich for the next three years (exclusive of the present grant application year)?

Year	Amount
2010	
2011	
2012	

8. Will your organization ever be self-supporting? If yes, when?

9. List the Executive Officers of your organization:

Name & Title:	Full Address	Telephone Numbers	
		Home	Work

10. Submit an estimate of operating revenues and expenditures for your organization's fiscal year for which the grant is requested and a statement of operating revenues and expenditures for the preceding year in the attached form, together with the details of salaries and benefits. In addition, submit your organization's financial statements for the preceding fiscal year including details of assets and liabilities (balance sheet). Audited financial statements are preferred and required if your grant request is \$5,000.00 or more, however, if it is not normal practice to have an audited financial statement prepared, have your Treasurer submit your own financial statement. If the mentioned financial statements are not presently available, these must be submitted as soon as possible, and, in any event, before the grant is paid.



THE CORPORATION OF THE TOWNSHIP OF NORWICH
2010 Community Grant Application Form

Note: I understand by signing this application that the Township of Norwich makes no commitment to the payment of any grant prior to final Township Council approval. I also agree to submit a report within the grant calendar year outlining the success of the organization and the allocation of grant money.

Name and Title of Officer Making Application	Signature of Officer Making Application	Telephone Number

Thank you for completing this application form. If there is additional information, which you would like to include with this application, please do.