

DR. RUSSELL M. HALL FAMILY HEALTH CENTRE
Board of Management Meeting
Held
Monday February 20, 2006
At 7:00 p.m.

Minutes

Absence of Chair

Jonathon Scott volunteered to facilitate the meeting in the acting chairs' absence.

MOVED – Neil Dolson

SECONDED – Julie Couwenberg

CARRIED

1. Call to order:

Meeting was called to order at 7:05 p.m. by Jonathon Scott

Attendance: Jonathon Scott, Louise Major, Neil Dolson, Julie Couwenberg, Lou Ferraro, Wayne Graham, Linda Pearce, Betteanne Cadman, Kathy Mitchell.

Regrets: Douglas Buck, Arend Tenhove, Mayor Susan Hampson.

2. Approval of Agenda

MOTION to approve agenda

MOVED – Louise Major

SECONDED – Julie Couwenberg

CARRIED

3. Approval of Minutes of January 23, 2006

MOTION to approve Minutes of January 23, 2006. Minutes amended to reflect that Linda Pearce was in attendance and Louise Major had given regrets. Regrets also received from Arend Tenhove.

MOVED – Wayne Graham

SECONDED – Linda Pearce

CARRIED

4. Correspondence:

None to report

5. Physician Recruitment:

Discussion ensued regarding a possible visit from a physician who is doing a locum in Saskatchewan at present.

Julie Couwenberg has been in contact with Mr. Harry Janssen. Mr. Janssen has agreed to allow lodging at his Bed & Breakfast to accommodate visiting or locum physicians. Cost being \$75.00 per night.

Business Arising From Physician Recruitment Discussion

- Kathy Mitchell to contact Delhi Medical Centre regarding RED funding from OMAFRA.
- Julie Couwenberg to speak with the Chamber of Commerce to invite Karen Chan to speak with the Chamber members and The Board of Management members regarding Physician Recruitment
- Kathy Mitchell to follow up with Dr. Sussman regarding contact of physician currently practicing in Saskatchewan
- Doug Buck will speak with Dr. Narancsik about a local doctor who had previously shown interest in our Centre.
- Kathy Mitchell will report to the Board background information to initiate the establishment of LOCUM remuneration packages.
- Kathy Mitchell will contact Mr. Overeem at Norwich District High School to discuss the possibility of having a DVD made by the students to show highlights of our medical centre and area. The DVD would be shown at various recruitment tours.

6. Financial Statements:

Financial Statements were provided and reviewed. It was the consensus of the board of management members that the financial records could not be considered as accurate due to revenue that had not been submitted to the Treasurer for accounting.

- Budget – Council has reviewed the budget for the Medical Centre. Council will recommend any changes after finishing preliminary meetings.

7. Administrator's Report

- Dr. Narancsik has received a new computer and monitor which is installed and connected; to enable him to establish connections with the CERNA network which would provide an internet link and access to medical consult reports, diagnostic reports and films from a large network of hospitals. The network involves all of the Thames Valley area including all London Health Sciences Hospitals, Woodstock Hospital, Tillsonburg Hospital and Ingersoll Hospital.
- A date has been set and will be provided to all members of the Board of Management via e-mail to attend a demonstration of "Practice Solutions" Electronic Medical Records at the Medical Centre on Friday March 17, 2006 at 1 p.m.

8. Council Items

At this time there is nothing to report

- **Elections**

Discussion ensued regarding elections for The Board of Management. The Board of Management has agreed to wait to hold elections until full membership is present.

9. Legal and Personnel

MOTION to go in camera

MOVED – Wayne Graham

SECONDED – Linda Pearce

CARRIED

MOTION to rise from in camera to and reconvene in open session

MOVED – Wayne Graham

SECONDED – Julie Couwenberg

CARRIED

MOTION that the Board adjourn at 9:10 p.m. to meet again March 20, 2006 at 7:00p.m. in the Board Room, Dr. Russell M. Hall Family Health Centre

MOVED – Neil Dolson

SECONDED – Wayne Graham

Meeting Adjourned