

DR. RUSSELL M. HALL FAMILY HEALTH CENTRE

Board of Management Meeting
Held
Monday March 20, 2006
At 7:00 p.m.

MINUTES

1. Call to Order:

Meeting was called to order at 7:05 p.m. by Douglas Buck

Attendance: Douglas Buck, Jonathan Scott, Susan Hampson, Linda Pearce, Julie Couwenberg, Lou Ferraro, Wayne Graham, Louise Major, Arend Tenhove, Kathy Mitchell

Regrets: Neil Dolson, Betteanne Cadman

2. Approval of Agenda:

MOTION to approve Agenda

MOVED: Julie Couwenberg

SECONDED: Lou Ferraro

CARRIED

3. Approval of Minutes of Monday March 20, 2006:

MOTION to approve minutes of Monday March 20, 2006

MOVED: Arend Tenhove

SECONDED: Linda Pearce

CARRIED

4. Correspondence, if any:

No correspondence has been received to report

5. Physician Recruitment:

- Locum remuneration: Kathy Mitchell has been in contact with the Underserviced Area Program and the Ontario Medical Association and brought forth their recommendations regarding locum remuneration. Contact had also been made to the Ontario Health Association with no response as of date of meeting.
- Douglas Buck brought forth that he had been in contact with a Pediatrician in London, Ontario who has expressed an interest in providing office hours at the Medical Centre on at part-time basis. She would be interested in doing a tour of the Medical Centre in the near future.
- Kathy Mitchell will investigate what courtesy privileges in hospital would entail.

6. Financial Statements

- Financial Statements were provided for the month ending February 28, 2006.

MOTION to approve Financial Statements and Revised Budget

MOVED: Julie Couwenberg

SECONDED: Arend Tenhove

7. Legal and Personnel

- **Lease:** All new leases except for one have been updated and signed for tenants of the Medical Centre.
- **Washrooms:** The Public Washroom in the Medical Centre is to undergo maintenance repair and painting. A new baby change table has been installed in the public washroom.

8. Administrator Report

- **Computer Upgrade:** Dr. Narancsik has received a new computer and monitor which is installed and connected; to enable him to establish connections with the CERNA network which would provide an internet link and access to medical consult reports, diagnostic reports and films from a large network of hospitals. The network involves the Thames Valley area including all London Health Sciences Hospitals, Woodstock Hospital, Tillsonburg Hospital and Ingersoll Hospital.
- **Electronic Medical Records:** A date has been set and will be provided to all members of the Board of Management via e-mail to attend a demonstration of "Practice Solutions" Electronic Medical Records at the Medical Centre.
- **Server:** The server at the Medical Centre is currently >6 years old and needs replacing in the near future.
- **Battery Back Up:** The battery back up currently in place has failed and a temporary replacement has been loaned to the Medical Centre from COIN. Estimates will be sought with regard to replacement.

9. Council Items:

- **Budget request:** A revised budget for the Medical Centre has been presented to Council showing budget cuts which were made.

10. Foundation Update:

- The Foundation has been revised to become a separate entity. It shall retain nine members. Members may serve on the Foundation a maximum of nine years with terms of 1-3 years. Members will be recruited by invitation only.

11. Elections:

- **MOTION** that Douglas Buck and Lou Ferraro would act as co-chairs of the Board of Management until the end of the current council session.
MOVED by Wayne Graham
SECONDED by Julie Couwenberg
CARRIED

Meeting Adjourned: 10:00 p.m.

Next Meeting: Monday April 24, 2006 at 7:00p.m.

