

DR. RUSSELL M. HALL FAMILY HEALTH CENTRE

Board of Management Meeting
Held
Monday June 20, 2006
At 7:00 p.m.

MINUTES

1. **Call to Order:**

Meeting was called to order at 7:05 p.m. by Douglas Buck

Attendance: Douglas Buck, Lou Ferraro, Jonathan Scott, Julie Couwenberg, Arend Tenhove, Linda Pearce, Louise Major, Neil Dolson, Wayne Graham, Mayor Susan Hampson, Betteanne Cadman, Kathy Mitchell

2. **Approval of Agenda:**

MOTION: to approve Agenda

MOVED: Neil Dolson

SECONDED: Arend Tenhove

CARRIED

3. **Approval of Minutes of Monday May 15, 2006**

MOTION: to approve minutes of Monday May 15, 2006 with addition of regrets from Mayor Hampson, Neil Dolson, Betteanne Cadman and Wayne Graham.

MOVED: Arend Tenhove

SECONDED: Jonathan Scott

CARRIED

4. **Correspondence, if any:**

- Information regarding the “Community Initiative Fund” was distributed to Board members. A volunteer from the Board of Management will be designated to investigate possible eligibility of The Medical Centre.
- Discussion was also brought forth regarding possible funding eligibility through “Trillium”. Information was provided by Douglas Buck and Betteanne Cadman.

5. **Physician Recruitment:**

- Locum: No report to present
- Specialists: There has been no word on the specialist from London coming to Norwich as of yet. Douglas Buck has corresponded via e-mail.
- Discussion was brought forth of adding advertisement for recruitment into a London inter-hospital newspaper. Betteanne Cadman volunteered to try to pick up a sample of this newspaper for the board to review.

- Douglas Buck reported that he had not had any further correspondence with EHL (physician recruiting company)
- September Recruitment Tour: Kathy Mitchell reported that Norwich Medical Centre is registered to attend the PAIRO Recruitment Tour in September. Dates were provided to board members to review.

6. Financial Statements:

- Financial Statements were provided and reviewed by the Board of Management.
- Discussion was brought forth regarding breakdown of accounts, Betteanne Cadman to discuss with Roy Bauslaugh (Treasurer).
- **MOTION:** to approve Financial Statements as presented
MOVED: Lou Ferraro
SECONDED: Arend Tenhove
CARRIED

7. Legal and Personnel:

MOTION: to move in-camera
MOVED: Linda Pearce
SECONDED: Arend Tenhove
CARRIED

MOTION: to move out of camera
MOVED: Neil Dolson
SECONDED: Lou Ferraro
CARRIED

8. Administrator's Report:

- Distributed to Board of Management members

9. Council Items:

- Nothing to report at this time

10. Repairs and Maintenance:

- **Roof** – Tenders have gone out to have the gas lines on the roof replaced. Union Gas will do an inspection.
- **Painting**
- **Washroom**

Roof top unit – Mr. Ken Cornish will inspect and report on the heating and air conditioning units.

11. Equipment requests:

- A list was provided to Board members of immediate and future medical equipment needs.

Meeting Adjourned: 10:00 p.m.

Next Meeting: Monday July 17, 2006 at 7:00 p.m.