

Minutes May 15<sup>th</sup>

1. Meeting call to order by Doug Buck 7:05

Attendance: Douglas Buck, Jonathan Scott, Julie Couwenberg, Arend Tenhove, Linda Pearce, Lou Ferraro, Louise Major  
Regrets: Kathy Mitchell

2. Approval of Agenda

MOVED by Julie

SECONDED by Arend

Motion carried

3. Approval of previous meeting minutes

MOVED by Jonathan

SECONDED by Linda

Motion carried

4. Correspondence - none

5. Physician Recruitment

BC company sent another email requesting status of inquiry. We will contact if we want their service. No response to date regarding letter to Dr. Elbardisy.

Have not passed on “head hunter” incentive to current physicians to date. This incentive would not be capped by number of recruits. Doug to check on status.

There has been a request for meeting with physicians by Doug. They are expected to respond with date and time.

Michelle K., locum in Woodstock brought to board’s attention. She is booked for the next 2 years. Currently with Dr. Brio and Dr. Bonnet’s office. Will follow up with a phone call to inquire about availability.

Specialists: There has not been follow up with London physician yet.

Next steps: To investigate where we are at with Dr. Hofer. MRP: Doug

6. Financial Statements

Expecting cheque from Dr. Wendling tomorrow that was not reflected on circulated statement.

Doug to check with Kathy if Dr. Wendling is now up to date.

Postage noted to be up. ICS looked into on lowering costs of mailings. We are to receive information on this service.

Roof tenders are out currently.

Some current renovations to bathroom are under way, painting done. Change table to be reinstalled.

#### 7. Legal and Personnel

MOTION to go in camera Julie  
SECONDED by Arend  
Motion carried

MOTION to come out of camera by Jonathan  
SECONDED by Linda  
Motion carried

MOTION to authorize the chair to sign cleaning contract by Johnathan  
SECONDED by Linda  
Motion carried

Doug to follow up with Rob about lease amounts owing.

MOTION to 2 Accounts Receivable go to collection agency by Jonathan  
SECONDED by Arend  
Motion carried.

Julie will forward information to the Woodstock credit agency tonight.

MOTION to have Kathy buy \$25.00 gift and prepare letter of recommendation for each co-op student by Julie  
SECONDED by Linda  
Motion carried.

#### 8. Administrator Report

Administrator's report was reviewed. Issue of pay amendment deferred to

next meeting when Kathy is present.

9. Council Items

None

Reminder of the Chamber of Commerce meeting May 16<sup>th</sup> at 6:30. Contact Julie if interested.

10. Meeting adjourned at 8:55

Next meeting: Monday June 19<sup>th</sup> 7:00 p.m.